



1st Joint Specialist Conference 2018

9 - 11 March 2018

HOTEL BOOKING FORM

Participant Rate

In conjunction with this prestigious event, Hotel Istana is offering special room rates as per below:

Room Type	Room Rate (Inclusive of Breakfast and WiFi)	
	Single	Double
Deluxe Room	RM300.00nett (Room Only)	RM300.00nett (Room Only)
Deluxe Room	RM340.00nett	RM380.00nett
Club Room	RM525.00nett	RM575.00nett
1 Bedroom Suite	RM750.00nett	RM800.00nett

****Extra bed request is chargeable at RM100.00nett (with breakfast) and is subject to availability upon check-in.**

For reservation, please complete the following and fax or email to :

Hotel Reservation Dept at fax no. +603 2149 5500 or email to rsvn@hotelistana.com.my

Important Notice :

- o Kindly be informed that the mandatory Tourism Tax of RM10 per room per night will take effect from 1 September 2017.
- o The Tourism Tax will be paid by the guest directly to the hotel upon check out. This tax is in addition to the existing 6% GST.
- o Malaysians citizens, permanent residents and valid work permit holders are exempted from the Tourism tax.

Important Note : KINDLY FORWARD THE COMPLETED BOOKING FORM LATEST BY 15 FEBRUARY 2018 . ANY BOOKING FORM RECEIVED AFTER THE DATE WILL BE BASED ON ROOM AVAILABILITY . CANCELLATION POLICY APPLIES . (Bookings without Guarantee will be automatically released 7 working days prior to arrival date)

GUEST PARTICULARS

Name : _____ Batch Year : _____
 Arrival : _____ Flight No : _____ ETA : _____
 Departure : _____ Flight No : _____ ETD : _____
 Email : _____ Tel / Fax No: _____

RESERVATIONS DETAIL

ROOM CATEGORY (Please indicate below)

ROOM TYPE : _____ Single Double

BILLING INSTRUCTIONS

We accept Cash (Ringgit Malaysia) or the following credit card : AMEX, VISA, MASTERCARD, JCB

Payment via cheque should be made payable to HOTEL ISTANA

Telegraphic Transfer to Maybank Account No. 014084-325742

Do you wish to guarantee this reservation?

YES NO

Please provide Credit Card No : _____ Expiry Date : _____

CVV : _____

LIMOUSINE ARRANGEMENT

Mercedes

Airport (KLIA) to Hotel Istana at RM 250.00nett per way

Yes / No

Flight ETA: _____

Hotel Istana to Airport (KLIA) at RM 250.00nett per way

Yes / No

Flight ETD: _____

***Reservation No and Confirmed By :** _____

Date: _____